

## Automatic Payments Enrollment Form

Vieth Consulting offers automatic payments for monthly MemberLeap fees as well as initial website setup costs, custom programming fees (after approval of quote), and annual domain name registration fees. *NOTE: If using auto-pay, monthly statements will be sent via email by default.*

**Scan and Email:** [service@viethconsulting.com](mailto:service@viethconsulting.com)

**Mail:** Vieth Consulting, 209 S. Bridge Street, Grand Ledge, MI 48837

**Billing Address** (should match with credit card account info)

<b>Organization Name:</b>	
<b>Billing Contact Name:</b>	
<b>Address:</b>	
<b>City, State/Prov., ZIP/Postal:</b>	
<b>Phone:</b>	
<b>Email Address:</b>	
<b>Day of Month Preferred:</b>	Transaction will be processed on: <input type="checkbox"/> 1st of Month <input type="checkbox"/> 15th of Month

**Payment Method** (choose one: bank draft / credit card )

<b>Bank/Credit Union Draft:</b> Financial Institution (United States institutions only):  _____ ABA Routing #:  _____ Checking Acct #:  _____	<b>Credit Card:</b> <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Discover <input type="checkbox"/> American Express  Credit Card #:  _____ Expiration Date:  _____
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**REQUIRED: Type of Payments Authorized** (choose one)

- ☐ Monthly MemberLeap Fees only  
☐ Monthly MemberLeap Fees, Initial Setup Costs, Custom Programming Fees (after approval of quote), and Annual Domain Name Registration Fees

**Agreement:** I authorize Vieth Consulting to deduct the above fees and costs from my bank account or charge my credit card on or before the due date. I agree to notify Vieth immediately if I wish to cancel my account or need to change my account information on file. I agree that adjustments to correct errors are authorized and understand that fees may be charged if auto-pay payments are declined. I understand that this authorization will remain in effect until I notify Vieth to discontinue my service.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_