**JOB OPENING – Distribution Technician Hiring range $45,000- $55,000 DOQ**

Triview Metropolitan District is currently seeking the right candidate for a Water Distribution Technician position. The ideal candidate would have a background in water distribution system operations and maintenance. The position performs a variety of semi-skilled and skilled tasks related to the operation of water distribution facilities. Excellent benefits & pay. Colorado CDL, and experience operating excavating equipment preferred. Candidates must be willing and able to work nights, weekends, holidays and be on-call on a rotating basis. To be considered for this position, send a resume to rlewis@triviewmetro.com.

**Pay and Benefits**

The hiring range is $45,000- $55,000 per year depending on qualifications. Triview Metropolitan District offers an excellent benefits package. Including:

* Full coverage of employee and dependent medical premiums
* Dental and Vision Benefits
* 457B retirement plan with 5% employer match
* Paid time off to include vacation time, sick time and 12 paid holidays
* Short-term and long-term disability employer paid

**GENERAL DESCRIPTION**

The Distribution Technician is responsible for performing a variety of skilled and highly skilled tasks related to the construction, inspection, operation and maintenance of the distribution system. This class of employees ensures that residents have adequate supplies of safe and clean water that meets or exceeds state, federal, and District regulations, policies, and standards. The Distribution Technician performs other tasks as required. This is a non-exempt position.

**SUPERVISION RECEIVED AND EXERCISED**

The Distribution Technician works under the direct supervision of the Distribution Manager, or higher-level Distribution Technician as assigned. A higher-level employee in this class may be assigned to provide general supervision to the Distribution Technician. This position does not have any supervisory responsibilities.

**EXAMPLES OF DUTIES**

Duties may include, but are not limited to, the following:

* Perform construction, repair and maintenance of the distribution system.
* Utilize mapping, as-builts, and electronic equipment to accurately locate District water mains.
* Make rounds of remote site facilities such as storage tanks and pumping stations.
* Collect water samples and perform basic laboratory tests related to water quality; document results and take appropriate actions.
* Adjust pumps, flow valves, PRV's and system chemical feed systems.
* Perform customer service duties in the field as necessary, including service turn-ons and shut offs and hanging door hangers related to service interruptions and delinquent accounts.
* Drain and inspect distribution structures, clean tanks, screens, filters, pipes, pumps, etc.
* Install service lines, meters and related appurtenances; perform varied facility maintenance work as required; perform a variety of heavy physical work in the installation, maintenance and repair of water distribution and other underground lines.
* As assigned, participate in organizational meetings; address and respond to service questions, inquiries and complaints; provide information to customers or refer to others as appropriate; maintain good public relations; notify customers as required.
* Operate District vehicles; inspect and fuel vehicles and perform minor maintenance; order parts and supplies as necessary.
* Observe safe work methods and safety precautions.
* Assist Triview Metropolitan District Treatment Operators during emergencies or as needed.
* Perform ground maintenance of plants, tanks, reservoirs, intake structure, etc. such as mowing, watering, trimming, tree removal and pest control.
* Provide on-call service as assigned.
* Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES**

**Knowledge of:**

* Practices, methods, techniques and materials used in advanced construction, repair & maintenance and leak detection of water distribution systems.
* Installation, maintenance, troubleshooting, testing, operating and repairing of water distribution systems.
* Underground utility locating methods and regulations.
* Pertinent Federal, State, and local laws, codes, and regulations.
* Occupational hazards and standard safety procedures.
* Office procedures, methods, and equipment including phones, computers and applicable software applications.
* Customer and public relations principles and practices.
* English usage, spelling, grammar and punctuation.

**Ability to:**

* Perform maintenance and repair on a variety of water production and distribution facilities as part of a crew or independently in the absence of supervision.
* Read and interpret maps and plans.
* Complete and maintain accurate records and reports.
* Perform arithmetic computation quickly and accurately.
* Effectively utilize Microsoft Office including Word, Excel, and Outlook.
* Establish and maintain cooperative working relationships with District staff and customers
* Deal tactfully and courteously with the public, often in difficult or strained circumstances.
* Communicate clearly and concisely, both orally and in writing.

**MINIMUM EXPERIENCE, EDUCATION, AND TRAINING REQUIREMENTS**

**Experience**:

At least 1 year of water industry experience

**Education**:

High School Diploma or equivalent

**REQUIRED LICENSES AND/OR CERTIFICATIONS**

* Colorado Class 1 Distribution system license required
* Colorado Class D Water treatment license preferred or must be obtained within 6 months
* Colorado Class A CDL preferred ability to obtain within 6 months

**Other Necessary Requirements:**

Candidates must be at least 18 years old. Candidates will be required to complete and pass a pre-placement physical, substance screen, background investigation, and positive reference checks prior to employment.

This position requires living within 45 minutes of the district for emergency response.

**WORKING CONDITIONS**

Work Environment & Physical Demands:

Work is performed inside and outside both day and night, under varied and extreme weather conditions, confined space underground and frequent driving. Work may include working weekends and overtime. Work includes exposure to sun, noise, dust, fumes, smoke, gases, and oils, moving vehicles, lifting and carrying up to 50 pounds or more on occasion, bending, stooping, squatting, crawling, kneeling, pulling, pushing, reaching overhead and above shoulders, use of both fingers and hands, climbing stairs and ladders, walking, standing, and sitting for extended periods of time. Coordination of eyes, hands, legs, and body is needed. Must have correctable near and far vision, ability to hear, speak, and write. Work also includes the ability to understand and follow oral and written instructions, and the ability to utilize communication equipment.